



WANBOROUGH PARISH COUNCIL

Minutes of a meeting of the
Hooper's Field Committee meeting of Wanborough Parish Council
held on Wednesday 17th July 2024 at Hooper's Field Sports Pavillion
at 7.00pm

Present: Cllr Colin Offer (Chairman), Cllr John Warr, Cllr David Hayward, Cllr Omar Mirza, Cllr Gary Sumner (Parish Councillors), Gordon Heywood (Wanborough Tennis Club), Paul Gurr (Wanborough Cricket Club), Mark Baldwin (Wanborough Cricket Club), Ian Butcher (Wanborough JFC)

This meeting was recorded in the Clerk's absence

Minute Ref: HF/07/24

1. Apologies: Tracy Smith (Clerk)
2. Declaration of interest: No interests declared other than respective interests in members sports clubs.
3. To confirm the minutes of meeting the meeting held on 8th May 2024
Minutes of previous meeting held on Wednesday 8th May 2024 were agreed unanimously and signed as a true copy.
4. **THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS.**
No public questions (none in attendance)
5. Terms of Reference
Hooper's Field Committee – to review and revise the terms of reference, to include delegated powers, where appropriate.
TOR had been circulated prior to meeting. Discretionary spend was agreed at £4,000 per annum, with no single spend exceeding £1,000. Standing Orders to be checked to see if a discretionary spend amount already exists for both this committee and Footpaths & Village Maintenance committee. If not, this decision to be taken to Full Council for approval. **Recommended:** Chair to revise TOR and send to Clerk for approval at next Full Council meeting
6. Hooper's Field Working Group
To note a working group has been established
To note terms of reference to be discussed at first meeting of the working group and brought back to Full Council for consideration
Working group was noted. Cllrs Glanville, Warr and Sumner requested to be added as members.
Recommended: Cllr Mirza as Chair to arrange date of first meeting where terms will be discussed.
7. Verbal update from Parish Council – Chair
 - 7.1 Installation of new driveway
It was resolved to purchase new 5mph signs from the committee's delegated budget, once it has been approved at Full Council. To review in a few months time, if continuing, to consider rumble strips.

Chairman's signature.....

7.2 Laying of new stones to driveway
Completed. Excess stones to be used for Petanque project.

7.3 Maintenance work carried out since the last meeting
List of completed works had been circulated prior to meeting.

8. Hooper's Field Maintenance

8.1 Grounds Maintenance- Cricket outfield

Noted the additional grass cutting invoice had been sent to WCC and had been approved for 50/50 payment with Parish Council. Agreed the first cut of the Cricket season to be collected if required and the costs be allocated. Timing of first cut to be agreed by both parties before commencement of work.

8.2 Remote Heating access – update

It was noted a re-quote was pending. Clubs to send to Clerk what maintenance areas they manage and pay for, their 5 year projection of costs and their requirements/requests would like considered, before November, when the parish council begin budget setting for 2025/26.

9. Bowls Club

To consider a request from the Bowls Club that the Parish Council provide a formal letter of Security of Tenure, or alternatively amend the Licence to include a Leaseholding statement, assuming that all responsibilities of both parties remain as at present – Clerk to update

A quote for legal advice had been circulated prior to the meeting. **Resolved:** Clerk approved to spend up to £500 to get legal advice to draw up leases for each club. Cllr Mirza was requested to work with the Clerk on this issue.

10. Petanque

i) To note update on Petanque installation from Chair.

Update was noted. **Recommended:** Clerk to contact landfill grant provider to enquire status of original application

ii) To approve project be handed to Hooper's Field Working Group

Approval was made to pass project to Hooper's Field Working Group. **Recommended:** Working group to establish three professional installation sources for quotes based on an agreed specification from Lee Herring and/or Petanque England.

11. Hooper's Field Pitch Report

To note and consider the Football Foundation pitch maintenance report and subsequent grant funding details Report had been circulated prior to meeting and was noted. Wanborough Cricket Club and Wanborough Football Club are to come back to next Hooper's Field meeting with how much they can contribute to the project.

12. Update from Sports Clubs

a) Wanborough Bowls Club

55 playing members, 20 social members, one new member from Redlands Grove. 25th Anniversary event was a success. Holding a Cancer Research fundraising event on 21/22 September, all welcome. A request for electricity to the new storage container will be referred to the next Full Council meeting.

Chairman's signature.....

- b) Wanborough Tennis Club
Membership is stable at 180, 60/40 split Juniors to Adults. 5 year plan is underway to provide progression or club. Turnover per year is less than £10,000, have to maintain a relief fund of £25,000. **Action:** Tennis Club to find the letter supporting it's grant application 2008.
- c) Wanborough Cricket Club
Membership is 31 including an Under 13's team. Turnover per annum approximately £3,000. Groundsman has stepped down from role, have someone new in place. Parish Council wish to pass on their thanks to groundsman for all his years of service. WCC to put an article in the Lyden Magazine. Lawnmower invoice unpaid, to be forwarded to Clerk. A request for the water pump to be repaired/replaced will be referred to the next Full Council meeting.
- d) Wanborough JFC
Celebration event on Saturday was a success. Membership is 17 teams, 200+ children registered. Looking at becoming a charity status, need sponsors to support teams. Need coaches to grow the club, also need to find a new pitch for Under 11's.

Meeting closed 20.32

Date of next meeting: 9th October 2024

Committee members:

Colin Offer (Chair), John Warr, Omar Mirza, Gary Sumner and Dave Hayward (Parish Councillors).

Club Representatives:

Paul Penfold (Wanborough Cricket Club), Mark Baldwin (Wanborough Cricket Club), Mel Brough (Wanborough Tennis Club), Gordon Heywood (Wanborough Tennis Club), Geoff Sanders (Wanborough Bowls Club), John Errington (Wanborough Bowls Club), Ian Butcher (Wanborough Juniors Football Club) & Lee Herring (Wanborough JFC & Pétanque Club)

Chairman's signature.....